



Coordinator: Internet Governance

(5-year fixed term contract)

The .ZA Domain Name Authority (ZADNA) is the regulator and manager of dotZA (.ZA) – South Africa’s Internet namespace. ZADNA is a statutory entity founded in terms of Chapter X of the Electronic Communications and Transactions Act 25 of 2002. Its key responsibility is to license and regulate .ZA registries and registrars, and to develop and implement policy guidelines. Its offices are located at First Floor, Sanofi House, 44 Grand Central Boulevard, Midrand, 1685, Gauteng Province.

ZADNA is seeking to appoint an **Internet Governance Coordinator**. This position’s overall purpose is to coordinate and give administrative support for ZADNA’s Internet Governance (IG) processes and programmes and assume overall responsibility for coordinating Internet Governance training and reporting.

KEY JOB DELIVERABLES ARE:

Internet Governance Expertise

- Demonstrated ability to develop, implement, and/or monitor advocacy strategies that will advance South African Internet Governance objectives within different legal and regulatory environments.
- Provide expertise on digital rights policy issues including freedom of expression, data protection, privacy, access to information and surveillance.
- Maintain currency in the trends and technologies affecting digital rights policy issues, and the mitigation strategies being experimented with.
- Engage in local, regional and international Internet Governance events.
- Consult and assist stakeholder on Internet Governance policy challenges.

Research and reporting

- Analyse current global Internet Governance trends and produce thought pieces and approaches to address challenges across the internet freedom community.
- Develop policy briefs to address global, regional or country-specific Internet Governance challenges.
- Develop the annual South African Internet Governance report.

Events and Presentations

- Develop and maintain up-to-date Internet Governance briefing and communications materials
- Support ZAIGF and stakeholder meetings and events
- Play a leading role in supporting and developing Internews’ public engagement strategy about internet policy, internet governance, and technology policy upon approval and instruction of Executive.

Stakeholder liaison

- Culturally-sensitive communication and mediation skills.
- Maintains and contributes to a database of “promising practices” in stakeholder engagement.
- Contribute to the development strategies for ensuring that best practices in stakeholder engagement are (a) identified and (b) become institutionalised.
- Collaborates closely with the PR and Awareness Officer.

MINIMUM REQUIREMENTS

- Relevant NQF level 6 qualification in Social Science or Law or IT.
- Total experience of 4 years' experience in the ICT sector and specifically DNS.
 - Minimum 2 years' experience in ICT/Internet Governance, policy or research is a strong preference.
 - Minimum of 2 years' experience in project management,
 - Minimum of 2 years working with multi-stakeholder entities.

REQUIRED COMPETENCIES (SKILLS, KNOWLEDGE AND BEHAVIOURAL ATTRIBUTES):

- Knowledge of policy development.
- Expertise working with human rights defenders, journalists, advocates, and/or marginalised populations, as well as (ideally) with internet freedom communities.
- Understanding of gender-sensitive programming and approaches to civil society engagement.
- Thought leadership in public discourse.
- Ability to multi-task and prioritise a shifting workload.
- Proven ability to operate effectively in a multi-cultural environment.
- Superior analytical and writing ability.
- Superior communication and presentation skills.

Interested parties should forward their full application (Cover Letter, CV, copies of ID and academic qualifications) to recruitment@zadna.org.za no later than 16h00 on Friday, 12 February 2021. Enquiries must be directed to our internal HR at hr@zadna.org.za.
